

Location: Outer Northern Trade Training Centre (ONTTC) - Lalor

**Duration:** Level 3 - 3 days. Level 4 - 2 days.

Schedule: Workshop 1 IMI - Level 3. 3 days - Monday 23 - 25 September

Workshop 2 IMI - Level 4. 2 days - Thursday 26 - 27 September

Workshop 3 IMI - Level 3. 3 days - Monday 30 September - 2 October

Workshop 4 IMI - Level 4. 2 days - Thursday 3 - 4 October (FULL!)

ost: VAC

VACC members: \$2750 (\$2500 + GST) per

session

If you have any questions, call

Skills Development Centre on 03 9829 1114

Enrolments cannot be accepted without payment.This document becomes a tax invoice when fully completed and you make a payment.

ABN 63 009 478 209. Office use only: acc no. 5612-42.

**Book now - limited class size** 

Course must meet minimum participant numbers required before it will run.





1 Save this form to your desktop 2 Fill in details 3 Save 4 When complete, click 'Return form' button below, which should open your email with return address added. This form should already be attached to your email – if not, please attach and email to: info@vaccsdc.com.au

PARTICIPANT'S DETAILS	PAYMENT DETAILS
Business name	VACC member number VACC non-member
Business address	Total \$ amount
State Postcode	Visa Mastercard
Contact name	Card number
Email	Expiry / CCV
Preferred Session	Card holder name
Return form	Card holder signature

### **COURSE INFORMATION**

### **Enrolments**

Payment must be made to secure your spot. Applicants will receive enrolment confirmation approximately one week prior to commencement of course.

### **Refund policy**

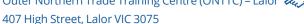
If you cancel your registration seven or more working days before the event, we will refund 100 per cent of the fees paid. For cancellations made less than seven working days before the event, no refund will be made. Registrations may be transferable at any time to another person within your organisation at no charge. VACC reserves the right to cancel or postpone courses and move registrations to other dates and times. Course costs may be subject to change.

# **Privacy information**

VACC respects the privacy of individuals and acknowledges that the information you provide on this form is personal information as defined by the Privacy Act 1988. The information is being collected for the purposes of processing registration. The intended recipients of the information are the VACC and the service providers engaged by VACC. The provision of this information is voluntary, but if it is not provided VACC may be unable to process your registration.

### Venue details

Venue Outer Northern Trade Training Centre (ONTTC) – Lalor



Go to reception and they will direct you to the  $\,$ 

automotive training room

Time Full day 8am – 4.30pm

## What to bring

- · Bring pens and paper (all classes).
- Lunch is not provided. There are shops nearby, or you can bring your own lunch.

### **PPE Dress Code**

Participants who do not wear the exact clothing required will not be permitted to undertake the practical components of the course.

- 1. Cotton drill long sleeve shirt and pants.
- 2. Enclosed leather footwear (to Aus/NS standard 2210.1.2010).
- 3. Safety glasses.





